**Teacher Self-Reflection Tool – Lead**

*Based on the Australian Professional Standards for Teachers (BOSTES, 2011)*

The ‘Evidence’ section includes examples that created with the Elements of Learning and Achievement.

**Domain: Professional Knowledge**

**Standard 1: Know students and how they learn**

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| **Focus** | **Lead** | | **Met** | **Evidence** |
| Physical, social and intellectual development and characteristics of students | 1.1.4 | Lead colleagues to select and develop teaching strategies to improve student learning using knowledge of the physical, social and intellectual development and characteristics of students |  | *Personalised Learning and Support Plan, focus on Health and Wellbeing.*  *Observations* |
| Understand how students learn | 1.2.4 | Lead processes to evaluate the effectiveness of teaching programs using research and workplace knowledge about how students learn |  | *PLSP, teaching and learning plans*  *Research reflection sheets* |
| Students with diverse linguistic, cultural, linguistic, cultural, religious and socio-economic backgrounds | 1.3.4 | Evaluate and revise school learning and teaching programs, using expert and community knowledge and experience, to meet the needs of students with diverse linguistic, cultural, religious and socio-economic backgrounds |  | *Teaching and learning plans*  *School policy*  *Elements Manual*  *Observations* |
| Strategies for teaching Aboriginal and Torres Strait Islander Students | 1.4.4 | Develop teaching programs that support equitable and ongoing participation of Aboriginal and Torres Strait Islander students by engaging in collaborative relationships with community representatives and parents/carers |  | *T&L Plan – focus on the 8 Ways*  *Meeting minutes* |
| Differentiate teaching to meet the specific learning needs of students across the full range of abilities | 1.5.4 | Lead colleagues to evaluate the effectiveness of learning and teaching programs differentiated for the specific learning needs of students across the full range of abilities |  | *T&L Plan – focus on special adjustments,*  *PLSPs*  *Use of continuums* |
| Strategies to support full participation of students with disability | 1.6.4 | Initiate and lead the review of school policies to support the engagement and full participation of students with disability and ensure compliance with legislative and/or system policies |  | *T&L Plan – focus on special adjustments,*  *PLSPs*  *School policy*  *Elements Manual* |

**Domain: Professional Knowledge**

**Standard 2: Know the content and how to teach it**

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| **Focus** | **Lead** | | **Met** | **Evidence** |
| Content and teaching strategies of the teaching area | 2.1.4 | Lead initiatives within the school to evaluate and improve knowledge of content and teaching strategies, and demonstrate exemplary teaching of subjects using effective, research-based learning and teaching programs |  | *T&L Plan – lesson sequence*  *Workshops*  *Meeting minutes*  *Elements Manual* |
| Content selection and organisation | 2.2.4 | Lead initiatives that utilise comprehensive content knowledge to improve the selection and sequencing of content into coherently organised learning and teaching programs |  | *T&L Plan – lesson sequence*  *Workshops*  *Meeting minutes*  *Elements Manual* |
| Curriculum, assessment and reporting | 2.3.4 | Lead colleagues to develop learning and teaching programs using a comprehensive knowledge of curriculum, assessment and reporting requirements |  | *T&L Plan – assessment,*  *School reports*  *Elements Manual*  *Workshops*  *Observations* |
| Understand and respect Aboriginal and Torres Strait Islander people to promote reconciliation between Indigenous and non-Indigenous Australians | 2.4.4 | Lead initiatives to assist colleagues with opportunities for students to develop understanding of and respect for Aboriginal and Torres Strait Islander histories, cultures and languages |  | *T&L Plan – 8 ways and Global Citizen*  *Meeting minutes – with elders*  *Observations* |
| Literacy and numeracy strategies | 2.5.4 | Monitor and evaluate the implementation of teaching strategies within the school to improve students’ achievement in literacy and numeracy using research-based knowledge and student data |  | *T&L Plan*  *PLSPs*  *Workshops*  *Research reflection sheet*  *continuums* |
| Information and communication technology (ICT) | 2.6.4 | Lead and support colleagues within the school in selecting and using ICT with effective teaching strategies to expand learning opportunities and content knowledge for all students |  | *T&L Plan – 21st Century Learner*  *PLSP – 21st Century Learner*  *Workshops*  *Meeting minutes*  *Research Reflection Sheet* |

**Domain: Professional Practice**

**Standard 3: Plan for and implement effective teaching and learning**

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| **Focus** | **Lead** | | **Met at HA/L** | **Evidence** |
| Establish challenging learning goals | 3.1.4 | Demonstrate exemplary practice and high expectations, and lead colleagues to encourage students to pursue challenging goals in all aspects of their education |  | *PLSPs – goals*  *PDP*  *Observations* |
| Plan, structure and sequence learning programs | 3.2.4 | Exhibit exemplary practice and lead colleagues to plan, implement and review the effectiveness of their learning and teaching programs to develop students’ knowledge, understanding and skills |  | *T&L Plans – lesson structure & Evaluation*  *Elements Framework* |
| Use teaching strategies | 3.3.4 | Work with colleagues to review, modify and expand their repertoire of teaching strategies to enable students to use knowledge, skills, problem-solving, and critical and creative thinking |  | *T&L plan*  *Elements Manual* |
| Select and use resources | 3.4.4 | Model exemplary skills and lead colleagues in selecting, creating and evaluating resources, including ICT, for application by teachers within or beyond the school |  | *T&L Plan – resources*  *Created*  *Elements Manual* |
| Use effective classroom communication | 3.5.4 | Demonstrate and lead by example inclusive verbal and non-verbal communication using collaborative strategies and contextual knowledge to support students’ understanding, engagement and achievement |  | *Elements Pillars – building a common language*  *Observations*  *Reports* |
| Evaluate and improve teaching programs | 3.6.4 | Conduct regular reviews of teaching and learning programs using multiple sources of evidence including student assessment data, curriculum documents, teaching practices and feedback from parents/carers, students and colleagues |  | *T&L Program - Evaluation*  *Observations* |
| Engage parents/ carers in the educative process | 3.7.4 | Initiate contextually relevant processes to establish programs that involve parents/carers in the education of their children and broader school priorities and activities |  | *Communicating the Elements (reports, letters, etc)* |

**Domain: Professional Practice**

**Standard 4: Create and maintain supportive and safe learning environments**

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| **Focus** | **Lead** | | **Met** | **Evidence** |
| Support student participation | 4.1.4 | Demonstrate and lead by example the development of productive and inclusive learning environments across the school by reviewing inclusive strategies and exploring new approaches to engage and support all students |  | *Elements pillars*  *PLSPs*  *Workshops*  *Observations*  *Elements Manual* |
| Manage classroom activities | 4.2.4 | Initiate strategies and lead colleagues to implement effective classroom management and promote student responsibility for learning |  | *Expectations, student induction*  *Observations* |
| Manage challenging behaviour | 4.3.4 | Lead and implement behaviour management initiatives to assist colleagues in broadening their range of strategies |  | *Behaviour management plans,*  *PLSPs – Actions and choices*  *Observations* |
| Maintain student safety | 4.4.4 | Evaluate the effectiveness of student wellbeing policies and safe working practices using current school and/or system, curriculum and legislative requirements, and assist colleagues in updating their practices |  | *T&L programs – health and wellbeing*  *PLSPs- Actions and Choices*  *Induction – Expectations*  *School Policy* |
| Use ICT safely, responsibly and ethically | 4.5.4 | Review or implement new policies and strategies to ensure the safe, responsible and ethical use of ICT in learning and teaching |  | *T&L Programs - 21st Century Learner*  *School policy*  *Observations* |

**Domain: Professional Practice**

**Standard 5: Assess, provide feedback and report on student learning**

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| **Focus** | **Lead** | | **Met at HA/L** | **Evidence** |
| Assess student learning | 5.1.4 | Evaluate school assessment policies and strategies to support colleagues in using assessment data to diagnose learning needs, complying with curriculum, system and/or school assessment requirements and using a range of assessment strategies |  | *PLSP – assessment*  *T&L Plan – Assessment*  *Assessment tasks*  *School policy*  *Continuums* |
| Provide feedback to students on their learning | 5.2.4 | Model exemplary practice and initiate programs to support colleagues in applying a range of timely, effective and appropriate feedback strategies |  | *PLSP – comments*  *Reports*  *Record of discussion*  *Observation*  *Work samples* |
| Make consistent and comparable judgements | 5.3.4 | Lead and evaluate moderation activities that ensure consistent and comparable judgements of student learning to meet curriculum and school or system requirements |  | *T&L Plan – assessments*  *PLSP – assessments*  *School policy* |
| Interpret student data | 5.4.4 | Coordinate student performance and program evaluation using internal and external student assessment data to improve teaching practice |  | *Record of student assessment data*  *Audit results* |
| Report on student achievement | 5.5.4 | Evaluate and revise reporting and accountability mechanisms in the school to meet the needs of students, parents/carers and colleagues |  | *Reports* |

**Domain: Professional Engagement**

**Standard 6: Engage in professional learning**

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| **Focus** | **Lead** | | **Met** | **Evidence** |
| Identify and plan professional learning needs | 6.1.4 | Use comprehensive knowledge of the Australian Professional Standards for Teachers to plan and lead the development of professional learning policies and programs that address the professional learning needs of colleagues and pre-service teachers |  | *Record of Professional Development*  *PDP*  *Elements Manual* |
| Engage in professional learning and improve practice | 6.2.4 | Initiate collaborative relationships to expand professional learning opportunities, engage in research, and provide quality opportunities and placements for pre-service teachers |  | *Record of Professional Development*  *PDP*  *Observations* |
| Engage with colleagues and improve practice | 6.3.4 | Implement professional dialogue within the school or professional learning network(s) that is informed by feedback, analysis of current research and practice to improve the educational outcomes of students |  | *Observations*  *PDP* |
| Apply professional learning and improve student learning | 6.4.4 | Advocate for, participate in and lead strategies to support high-quality professional learning opportunities for colleagues that focus on improved student learning |  | *Record of Professional Development*  *T&L plan*  *Elements Framework*  *School Policy*  *Workshops* |

**Domain: Professional Engagement**

**Standard 7: Engage professionally with colleagues, parents/carers and the community**

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| **Focus** | **Lead** | | **Met at HA/L** | **Evidence** |
| Meet professional ethics and responsibilities | 7.1.4 | Model exemplary ethical behaviour and exercise informed judgements in all professional dealings with students, colleagues and the community |  | *Behaviour management plans*  *school policy* |
| Comply with legislative, administrative and organisational requirements | 7.2.4 | Initiate, develop and implement relevant policies and processes to support colleagues’ compliance with and understanding of existing and new legislative, administrative and organisational and professional responsibilities |  | *Elements Manual – policy chapter, incorporated in documentation* |
| Engage with the parents/carers | 7.3.4 | Identify, initiate and build on opportunities that engage parents/carers in both the progress of their children’s learning and the educational priorities of the school |  | *Communication – emails, letters, reports* |
| Engage with professional teaching networks and broader communities | 7.4.4 | Take a leadership role in professional and community networks and support the involvement of colleagues in external learning opportunities |  | *Record of professional Development*  *Meeting minutes* |